

Fine-Tuning Your T2 Course

Facilitator: Tony Tangelo

Date: Tues 28 Jun 05

Time: 3.10pm – 5:00pm

Venue: Erebus Bldg RM101

There is still time to fine-tune Trimester 2 courses to improve learning performance. In a well-designed course, even an inexperienced teacher with average students can succeed. This practical, research-based session uses “backward design” – an approach that begins with desired learning outcomes and works backward to connect content, teaching strategies, learning activities, assessment and feedback decisions. We will focus on small, simple changes that can make significant positive differences. Bring your course outline and a pen!

Starting with Success

Facilitator: Tony Tangelo

Date: Wed 29 Jun 05

Time: 3:10-4:30PM

Venue: Erebus Bldg RM101

In this session, we'll explore how and why the first few class meetings are so crucial in setting students' expectations and shaping their learning behaviour for the rest of the Trimester. You'll consider some practical, research-based strategies for making your course objectives and expectations clearer and more useful; encouraging active engagement and civility; and promoting high standards. A successful start means more gain for students and less strain for you!

Identifying and Communicating Learning Objectives

Facilitator: Stephen Marshall

Date: Fri 15 Jul 05

Time: 11:00AM-1:00PM

Venue: Erebus Bldg RM101

Communicating the intended learning outcomes and rationale for your courses is key if students are to be encouraged to be independent learners. This workshop covers identification of key learning outcomes in line with the USP graduate attributes, using objectives as a tool for designing and structuring courses, linking objectives to assessment and feedback processes explicitly and using the USP course outline to communicate objectives and course designs clearly and effectively to students.

Academic Time Management: Balancing Teaching, Research, and Life

Facilitator: Tony Tangelo

Date: Thu 30 Jun 05

Time: 10am – 11:30am

Venue: Erebus Bldg RM101

Time is the ultimate non-renewable, scarce resource. This 90 minute session provides several time management techniques to help you improve your writing productivity, teaching effectiveness, and overall well-being. The workshop offers a mixture of research-based strategies and good practice – along with simple tools for analyzing how well you currently use your weekly 168 hours.

Blackboard 1

Facilitator: Anna Karenina

Date: Thu 7 Jul 05

Time: 10am – 1pm

Venue: Erebus Bldg RM101

This 3 hr hands-on course will introduce you to the main features of Blackboard. You will have an opportunity to explore the course website design, course administration and content management features of Blackboard. You will learn how to set up a course website, customise its structure and control its lifecycle; upload, modify, remove course content; manage users and set up and manage discussion boards. Along the way the course will provide guidance on effective use of Blackboard facilities and tools and suggest strategies for integrating these features into your courses.

Blackboard 2

Facilitator: Anna Karenina

Date: Fri 8 Jul 05

Time: 10am – 1pm

Venue: Erebus Bldg RM101

This 3 hr hands-on course will provide you with an overview of the Blackboard assessment tools and facilities. In this course you will learn to: create a course grade book; import and export assessment results; handle online submission of assignments; and create quizzes and surveys using the Blackboard test manager. Along the way the course will provide guidance regarding effective use of online assessment, assessing online discussions and suggest strategies for integrating evaluation and formative assessment into your course. Familiarity with the basic features of Blackboard is required.

Diversity and Accessibility in the Classroom and On-line

Facilitator: Katy North

Date: Fri 8 Jul 05

Time: 11:00AM-1:00PM

Venue: Erebus Bldg RM102

USP has students from a wide variety of backgrounds and with a variety of physical disabilities that need to be considered when designing and delivering courses. This session will walk staff through the formal requirements and guidelines for ensuring that diversity is supported and that students have flexibility in their courses. Strategies for ensuring that courses are accessible both in face to face and online are covered as well as various tools such as Bobby which ensure that online materials are accessible.

Improving Your Teaching Evaluations

Facilitator: Tony Tangelo

Date: Tue 12 Jul 05

Time: 12noon – 2pm

Venue: Erebus Bldg RM101

The *good* news is that relatively simple, practical changes in one's teaching can result in significant improvements in teaching evaluation scores. The *better* news is that those same changes are also likely to improve student motivation and learning. In this session, we'll explore effective and educationally ethical ways to improve teaching evaluation results and the reasons why they work.

Blackboard 1

Facilitator: Anna Karenina

Date: Mon 15 Aug 05

Time: 10am – 1pm

Venue: Erebus Bldg RM101

This 3 hr hands-on course will introduce you to the main features of Blackboard. You will have an opportunity to explore the course website design, course administration and content management features of Blackboard. You will learn how to set up a course website, customise its structure and control its lifecycle; upload, modify, remove course content; manage users and set up and manage discussion boards. Along the way the course will provide guidance on effective use of Blackboard facilities and tools and suggest strategies for integrating these features into your courses.

Blackboard 2

Facilitator: Anna Karenina

Date: Mon 22 Aug 05

Time: 10am – 1pm

Venue: Erebus Bldg

This 3 hr hands-on course will provide you with an overview of the Blackboard assessment tools and facilities. In this course you will learn to: create a course grade book; import and export assessment results; handle online submission of assignments; and create quizzes and surveys using the Blackboard test manager. Along the way the course will provide guidance regarding effective use of online assessment, assessing online discussions and suggest strategies for integrating evaluation and formative assessment into your course. Familiarity with the basic features of Blackboard is required.

Copyright in the Modern University

Facilitator: Stephen Marshall

Date: Fri 15 Jul 05

Time: 11:00AM-1:00PM

Venue: Erebus Bldg RM101

This workshop is intended to inform USP staff of the limitations and requirements of the current copyright environment and licences as they relate to the provision of teaching materials by USP. As well as providing a limited background perspective (from an academic, rather than legal perspective) and a detailed coverage of the current USP licences, the session will also cover practical strategies for legitimately incorporating media of different forms into teaching activities.

The workshop will also consider the differences between classroom use, paper delivery, and online delivery. Participants will work through a number of examples of teaching practices in order to identify practical strategies for incorporating media from a variety of sources, in different contexts. The requirements and limitations of the USP licences will be covered in detail ensuring that participants are aware of the obligations and opportunities provided.

Teaching Large Classes Effectively

Facilitator: Tony Tangelo

Date: Fri 15 Jul 05

Time: 1:10-3:00PM

Venue: Erebus Bldg RM101

Large lectures - classes of 80-100 or more students - can be very effective means for achieving some teaching/learning goals and economies of scale. But student anonymity, apathy, and absenteeism often undermine the lecturer's best laid plans. In this interactive workshop, we'll explore what large lectures are good for and consider simple, practical, research-based strategies for encouraging student attendance, attention, engagement and learning.

Avoiding Karaoke Powerpoint

Facilitator: Stephen Marshall

Date: Tue 19 Jul 05

Time: 12noon – 2pm

Venue: Erebus Bldg RM101

Microsoft Powerpoint is a popular and powerful tool for communicating with students. The challenge is to go beyond the gloss and glitter and use Powerpoint to support student learning rather than just entertain them.

The session will cover designing slides that assist learning, using Powerpoint during lectures, effective use of handouts, and distribution of slides online. This session assumes that you can use Powerpoint and focuses on using Powerpoint to support learning and communicate effectively.

Please note: This is not a hands-on tutorial on using Powerpoint - please contact ITS for support in basic applications use.

Getting and Giving Feedback for Learning

Facilitator: Tony Tangelo

Date: Thu 21 Jul 05

Time: 3:10pm – 4:30pm

Venue: Erebus Bldg RM101

Students need feedback from teachers to learn effectively. Teachers, in turn, need feedback from students to determine how well they are learning - and to improve their own teaching practice. Yet both sides often complain about the quantity and quality of feedback they receive. This workshop offers research-based strategies and practical techniques for providing students with timely, useful feedback on formative (ungraded) and summative (graded) assessments online and face-to-face - without sacrificing all your nights and weekends!

Preparing CITL Project Grants

Facilitator: Stephen Marshall

Date: Fri 29 Jul 05

Time: 11:00AM-1:00PM

Venue: Erebus Bldg RM101

USP provides funding and support for projects that enhance the delivery of courses through the use of technology by way of the CITL Project Grants. This workshop will provide guidance in how to prepare an application and will include an opportunity to develop a draft proposal to improve your teaching. Attendance at this workshop is mandatory for first-time CITL applicants.

Moderating Online Discussions

Facilitator: Stephen Marshall

Date: Wed 17 Aug 05

Time: 10am - 1pm

Venue: Erebus Bldg RM101

This two-hour seminar (plus a virtual session) explores the opportunities and challenges associated with using online environments to support communication and collaboration in courses.

Writing Effective Essay Questions

Facilitator: Katy North

Date: Fri 19 Aug 05

Time: 3:10pm – 5pm

Venue: Erebus Bldg RM101

Utilising the skills of experienced academics from across campus, this workshop will look at strategies for writing effective essay and assignment questions, as well as the research behind what makes questions effective and promotes student learning.

Bite-Sized Strategies #1: Two Teaching Strategies for Active Learning

Facilitator: Katy North

Date: Tuesday 23 August

Time: 2:10-3:00pm

Venue: Erebus Bldg RM101

Research shows that active engagement in critical-thinking and problem-solving can enhance student learning, even in large classes. This brief session will outline two teaching strategies that can be used to promote active student involvement:

Bite-Sized Strategies #2: Managing piles of marking

Facilitator: Katy North

Date: Wed 24 Aug 05

Time: 12noon – 12:50pm

Venue: Erebus Bldg RM101

This brief workshop offers some ideas for balancing effective and useful feedback for students with the demands of getting through large amounts of marking and meeting realistic turn-around times.

Bite-Sized Strategies #3: Two Teaching Strategies for Group Work that Works

Facilitator: Katy North

Date: Fri 26 Aug 05

Time: 2:10pm - 3pm

Venue: Erebus Bldg RM101

Having students work in groups, even in large classes, can encourage active engagement in critical thinking and problem-solving, but group activities should be well-structured, planned and facilitated in order to achieve maximum benefit for students and teachers alike. This brief workshop will outline two proven strategies for encouraging effective group work – Roundtable and Send-a-Problem – which may be adaptable to your own teaching contexts.

Promoting Academic Integrity and Discouraging Plagiarism

Facilitator: Stephen Marshall

Date: Tue 13 Sep 05

Time: 9:30am – 12:30pm

Venue: Erebus Bldg RM101

This workshop will cover the ways in which effective course design, assessment practices, student engagement and technology can contribute to the creation of an atmosphere of trust and learning in the University classroom. Participants will explore the causes of poor academic practice and dishonesty, informed by research and local experience. There will be an opportunity to explore pedagogical, structural and technological prevention strategies including the use of the Turnitin system to detect and discourage plagiarism.

You can enrol online for all CITL workshops and seminars at <http://www.citl.usp.edu.aq/workshops/>

There is no charge for any workshop and all staff are welcome.

Academic Development Programme

Trimester Two, 2005

